Commonwealth of Virginia
Department of Professional and Occupational Regulation

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Virginia Cosmetology Coordinator
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Mr. Mrs.

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Virginia Board for Barbers and Cosmetology TATTOOER EXAMINATION & LICENSE APPLICATION

EXAM FEE \$70.00

<u>AFTER</u> PASSING THE EXAMINATION, APPLICANTS MUST SUBMIT A SIGNED FEE CARD <u>AN</u>	۱D
LICENSING FEE TO THE VIRGINIA BOARD FOR BARBERS AND COSMETOLOGY.	

1.	Name Miss					
		Firs	st	Middle	Last	Generation (SR, JR, etc.)
2.	Social Security Numb	ber *		_		(SK, JK, etc.)
3.	Date of Birth	Date of Birth				
4.	Maiden name or former surname(s)					
5.	Street Address (PO I	Street Address (PO Box not accepted)				
	City, County, State, Zi	ip Code				
6.	Mailing Address (PO	ailing Address (PO Box accepted)				
	City, State, Zip Code					
7.	E-mail Address	E-mail Address				
8.	8. Telephone & Facsimile Numbers		() –		() –	() –
			Telephon	e	Facsimile	Daytime Telephone
9.	Have you ever taken the Tattooer Examination in Virginia? No Month(s)/Year(s) Taken Yes —————————————————————————————————					
10.	Do you have a currer	nt or expired Virginia	Tattooer License?			
	No ☐ Yes ☐ Virg	jinia License Number	<u></u>		Expiration Date	
FFICE	DATE	FEE	CLASS OF FEE		LICENSE NUMBER	ISSUE DATE
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11.	Which method are you using to qualify for the examination? Select only one .
	Completion of an approved Tattooing apprenticeship program in a Virginia licensed tattoo parlor.
	Required Documentation: A completed Apprenticeship Completion Form.
	Successful completion of a Tattooing training or apprenticeship program which is substantially equivalent to the Virginia program but is obtained outside of the Commonwealth of Virginia, but within the United States and its territories.
	Required Documentation: Verification of successful completion of apprenticeship or training.
12.	Are you applying for the Apprenticeship Sponsor designation? No
	Yes If yes, provide documentation of legally practicing tattooing for at least 7 years.
13.	Have you ever been subject to a disciplinary action taken by <u>any</u> (including Virginia) local, state or national regulatory body? No
	Yes \square If yes, provide a certified copy of the final order, decree, or case decision by a court or regulatory agency with lawful authority to issue such order, decree or case decision.
14.	Have you ever been convicted in any jurisdiction of a misdemeanor or felony? <i>Any plea of nolo contendere shall be considered a conviction.</i> No
	Yes If yes, list the misdemeanor and/or felony conviction(s). Attach your original criminal history record; a certified copy of the final order, decree, or case decision by a court or regulatory agency with lawful authority to issue such order, decree or case decision; and any other information you wish to have considered with this application (i.e., information on the status of incarceration, parole or probation; reference letters; documentation of rehabilitation; etc.). If necessary, you may attach a separate sheet of paper.
	Original criminal history records may be obtained by contacting the state police in the jurisdiction in which you were convicted. Virginia residents must complete a criminal history record request form in the presence of a notary public and mail it to the Department of State Police, Central Criminal Records Exchange, Post Office Box 27472, Midlothian, Virginia 23261-7472. Certified copies of court records may be obtained by writing to the Clerk of the Court in the jurisdiction in which you were convicted. The address is available from your local police department.
15.	I, the undersigned, certify that the foregoing statements and answers are true, and I have not suppressed any information that might affect the decision to approve this application. I will notify the Department if I am subject to any disciplinary action or convicted of any felony or misdemeanor charges (in any jurisdiction) prior to receiving the requested license. I certify that I have read, understand, and complied with all the laws of Virginia related to barber and cosmetology licensure under the provisions of Title 54.1, Chapter 7 of the <i>Code of Virginia</i> and the <i>Virginia Board for Barbers and Cosmetology Regulations</i> .
Signatu	ure Date

* State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.